

ESCAMBIA COUNTY FIRE-RESCUE

Standard Operating Guidelines

K. W. Perkins, Fire Chief

1110.010

Identification Cards

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PURPOSE

A current identification card will help identify personnel as active members of an emergency response organization. At times, personnel may need to show proper identification to gain access to emergency scenes, conduct business with the public on behalf of the organization, or gain access to restricted areas.

OBJECTIVE

To provide personnel with guidelines defining the issuance, use, and surrender of ECFR identification cards.

SCOPE

All Personnel

ISSUANCE

All ECFR personnel will be issued a picture identification card. Career personnel will receive their card upon employment with ECFR, volunteer personnel will be issued their card after passing all requirements for acceptance into the organization. Issuance of all identification cards will be conducted through ECFR headquarters.

USE

It is the responsibility of the individual to possess and maintain his/her ECFR identification card in usable condition and available at all times when on-duty or when conducting official ECFR business. In the event of loss, personnel shall notify their assigned Battalion Chief or District Chief.

Identification cards will be used in a professional manner and not utilized in a fraudulent or abusive manner, nor will they be used in an attempt to gain personal favors or privileges with area businesses or service providers.

SURRENDER

Identification cards will be surrendered to ECFR headquarters upon an individual's termination from service, or when personnel are placed on a leave of absence in excess of 30 days.